

# THE BYLAWS OF THE INTERFRATERNITY COUNCIL

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All previous copies are obsolete*

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**Article I: Oath of Office**

Upon assuming any elected or appointed office in the Interfraternity Council, the following oath of office shall be verbally affirmed before the General Assembly: "I, (full name of member) do solemnly affirm that I will uphold the Fraternity Code of Conduct and the Constitution of the Interfraternity Council of the Georgia Institute of Technology, faithfully serve my constituents to the best of my abilities, and execute the duties of the office of (name of position) to the best of my abilities."

**Article II: Membership**

**A. Member Classes**

1. Full Member Fraternities
  - a. Full Members must meet the following requirements:
    - i. Have a(n) inter/national headquarters that is a member of the North-American Interfraternity Conference, including Kappa Sigma and Phi Delta Theta
    - ii. Have an active charter from the chapter's national headquarters
    - iii. Been approved by a vote of the Executive Committee for full membership as outlined in the Expansion Policy
    - iv. Been approved by the Student Government Association and the Student Activities Committee
    - v. Be in good standing with the Institute and with IFC
  - b. Full Members, unless otherwise specified in the bylaws, may vote and speak on any issues brought before the General Assembly and are eligible for all IFC Awards, Scholarships, Programs, and committee chairmanships.
2. Associate Member Fraternities
  - a. Associate Members must meet the following requirement:
    - i. Fulfill the requirements for recognition as outlined in the Expansion Policy
    - ii. Been approved by a vote of the General Assembly for associate member as outlined in the Expansion Policy

- iii. Be in good standing with the Institute and with IFC
  - b. Associate Members must attend all required General Assembly meetings and abide by all IFC rules, regulations, and policies and pay dues to IFC at the chapter rate, with the exception of the one-time pledge fee.
  - c. Associate Members do not have voting rights and are not eligible for IFC Awards or Scholarships; election into Order of Omega; or committee Chairmanships.
  - d. Associate Members may participate in all IFC sponsored activities including all recruitment and social activities and any educational or leadership programming sponsored by IFC as well as serve as members of committees.
3. Interest Groups are not considered members of IFC, but rather official groups that are supported by IFC to expand the fraternity system. Interest Groups are required to attend all IFC meetings, but have no voting or speaking rights.
4. If a fraternity fails to meet the requirements of a certain membership class at any time, that fraternity will automatically become a member of the class in which they meet all requirements. If they do not meet the requirements for any class, they will be expelled as members from IFC.
5. Any Full Member may request that another member be expelled or suspended from IFC at any time. A vote of two-thirds (2/3) of voting members present at the scheduled General Assembly is required for suspension or expulsion.
- a. The request must be made in writing and submitted to the Executive Committee at least two weeks before the next scheduled General Assembly meeting.
  - b. The Executive Committee will review the request and submit a non-binding recommendation at the next General Assembly meeting.
  - c. A vote will be held at the next scheduled General Assembly meeting after the request is submitted no earlier than two weeks from the date of submission.

## **B. Expansion Policy**

### 1. Definitions

- a. This policy applies to all groups wishing to become a member of the Georgia Tech Interfraternity Council who are not current members of IFC.
  - i. This includes groups who have previously been members but are no longer a part of IFC due to expulsion, chapter closure, Institute or IFC judicial action, or failure to complete requirements for membership.
  - ii. Each section, part, and rule of this policy must be completed to the satisfaction of the Fraternity Advisor, Executive Committee, Expansion Review Board, and the General Assembly in the time and means provided or the petitioning group must restart the process.

## 2. Eligible Fraternities

- a. At the beginning of his term of office, the Executive Vice President will publish a list of fraternities that are eligible for membership in IFC.
  - i. These fraternities will be the only groups under consideration should an interest group be formed.
  - ii. The list must include more than one but not more than five fraternities.
  - iii. The list will be created with the assistance of the Fraternity Advisor, and if necessary the IFC Executive Committee.
  - iv. Potential members will be evaluated on the following criteria:
    - A. Strength (financial and organizational) of inter/national organization
    - B. Ability of local alumni to provide financial support and leadership guidance to a new chapter

## 3. Expansion Review Board

- a. The Expansion Review Board (ERB) shall be comprised of five members: Vice President of Recruitment, one other executive member, one Committee Chairman, and two members of the General Assembly under the advisement of the Interfraternity Advisor.
- b. The ERB will be assembled at the request of the Fraternity Advisor or IFC Executive Committee for one or both of the following reasons:
  - i. To respond to the request of an interest group to start a fraternity who is not currently a member of IFC.
  - ii. To explore the possibility of expanding IFC membership without a preexisting interest group.
- c. The ERB will be responsible for:
  - i. Meeting regularly when required ensuring proper communication with an interest group
  - ii. Leading and assisting interest groups through the requirements of membership in IFC
  - iii. Making recommendations to the General Assembly as to the membership of an Interest Group, Colony, or Chapter into IFC.
- d. The ERB at any time may recommend that a group in the expansion processes be terminated from membership in IFC if the group does not meet deadlines or other requirements as outlined in the Expansion Policy.
  - i. The group may be removed from IFC with a majority vote of the general assembly upon recommendation of the ERB.

## 4. Interest Groups

- a. An Interest Group must be formed as the first step to establishing a fraternity on campus.
  - i. Unless granted an exception by the Executive Committee, Interest Group membership must be at least 25 total members (not including officers), all of whom must be full-time students of Georgia Tech and in good standing as defined by the Institute.
  - ii. The Interest Group's cumulative GPA must be at or above Fraternity Average as calculated in the semester preceding the formation of the Interest Group (excluding summer semesters), or 2.85, whichever is higher, and remain at that level during the expansion process.
- b. The Interest Group must contact the Fraternity Advisor for direction and guidance before proceeding in attempting to establish a fraternity.
- c. The Fraternity Advisor will notify the IFC Executive Committee of the formation of an Interest Group, and the Executive Committee will appoint an Expansion Review Board to lead and assist the Interest Group through the requirements of membership in IFC.
  - i. The ERB will make a final recommendation to the Executive Committee regarding the admission of the Interest Group for membership in IFC.
- d. The ERB will prepare a brief recommendation for the next regularly scheduled meeting of the General Assembly as to whether or not they believe expansion should be explored.
  - i. A majority vote in favor of expansion is required to allow the process to continue.
  - ii. If approved, the chapter will become an official Interest Group in IFC.
  - iii. Interest Groups may only petition for official standing one time per semester.
  - iv. Only one Interest Group may be active within IFC at any time.
  - v. In the case of multiple Interest Groups requesting official standing in IFC, the ERB will recommend the one group who they believe has the greatest ability to survive the expansion process.
  - vi. Priority will always be given to fraternities who have previously been Full Members of IFC.
- e. Once approved, the Interest Group may begin the expansion process.
- f. The Interest Group must evaluate membership materials from all fraternities published by the Executive Vice President. The Interest Group must provide a Petition for Colonization to the ERB which includes the following:
  - i. A ranked list of fraternities that the Interest Group would like to join.
  - ii. Positive and negative aspects of each fraternity and why the choices were ranked as listed.

- iii. Ideals, purposes, and pertinent matters pertaining to the fraternity chosen.
- iv. A letter from the inter/national fraternity headquarters indicating willingness to colonize a chapter at Georgia Tech.
- v. Financial information from the Group and inter/national fraternity evaluating the ability of the organization and local alumni to:
  - A. Provide assistance in establishing and supporting a chapter.
  - B. Evaluate the ability and requirements of loan funds and/or programs of financial assistance to assist in the acquisition of competitive housing as close to chartering as possible.
- vi. The number, size, and activity of local alumni groups, and the potential for formation of a local housing corporation for support in securing competitive housing as close to chartering as possible
- vii. A list of current members including signatures signifying membership and leadership in the Group
- g. The ERB will evaluate the Interest Group's preferences and approve, deny, or suggest modifications (including choosing a different fraternity) to the request of the Group. The ERB decision is final. The ERB decision will be based on
  - i. Information received by the Interest Group,
  - ii. Feasibility of supporting another chapter through IFC and Institute resources,
  - iii. Availability of housing for the chapter. Although not a determining factor, without competitive housing it is highly unlikely that any new group will survive.
- h. If approved, the Interest Group may begin the colonization process with the fraternity approved by the ERB.
  - i. If suggestions are made by the ERB, the group will have 60 days to comply (or longer as determined by the ERB).
  - ii. If denied, the ERB will state the reasons why. The group may not petition for membership again until the following semester.

## 5. Colonization

- a. Upon recognition of the Interest Group as a Colony by a(n) inter/national fraternity, the Colony must immediately begin the process of chartering themselves as a student organization by fulfilling the following requirements:
  - i. Signing a Letter of Intent with the Office of Leadership and Civic Engagement and the Institute Alcohol Policy
  - ii. Retaining a Faculty Advisor
  - iii. Signing the Office of Greek Affairs Alcohol and Hazing Policy and any other policies or documents required of

#### Associate Member fraternities

- iv. Maintain communication with the ERB to inform them of progress made with the Institute and their inter/national organization
- b. Once these requirements are fulfilled, the Colony must file a Petition for Membership with the ERB two weeks prior to the next regularly scheduled meeting of the General Assembly. This Petition must include:
  - i. Membership List
  - ii. Goals of the Colony
  - iii. Summary of the activities of the Colony to date
  - iv. Local alumni with whom the colony has an established relationship
- c. ERB will review the progress of the Colony and, if all requirements are met, recommend to the General Assembly that the Colony be granted Associate Member status.
  - i. A two-thirds (2/3) vote of the voting delegates present at the scheduled General Assembly is required to grant Associate Member status.
  - ii. The Interest Group must have met all requirements of becoming an Associate Member within 12 months of becoming an Interest Group or it will be automatically dropped as a colony and must restart the expansion process.

#### 6. Chartering

- a. Associate membership will continue until the Colony receives a national charter, for a period not to exceed 12 months from the date of receiving associate membership.
  - i. Associate Members who have not received a national charter within 12 months will be automatically dropped as members of IFC and must restart the expansion process.
- b. When an Associate Member receives a national charter, the chapter must submit a petition for full membership to the ERB. The petition should include:
  - i. A cover letter, a copy of the national charter petitioning documents, and any other national supporting documents
  - ii. A letter from the local alumni association of the colony indicating the number of members and financial support raised since colonization
  - iii. A statement of approval signed by the Dean of Students and Fraternity Advisor
  - iv. A report outlining what the colony has accomplished since colonization as related to the goals submitted to gain associate member status

- v. A letter from Student Government Association Student Activities Committee affirming that the potential colony has completed their student organization chartering process.
- c. When the Petition for Full Membership requirements are fulfilled, the ERB will submit the packet to the IFC Executive Committee for review along with their recommendation for or against membership.
- d. The Executive Committee will bring the Petition before the General Assembly at the next meeting along with their recommendation for or against membership.
- e. The colony will gain Full Membership status with a vote of two-thirds (2/3) of the voting delegates present at the scheduled General Assembly.
  - i. An Associate Member may only petition for Full Membership once per semester.

### **Article III: Judicial Process**

#### **A. Definitions**

In this article, “fraternity” means any social Greek-letter organization with membership in one of the Greek governing boards.

1. **Non-Institutional Violations:** As it applies to this Article, non-institutional violations shall mean all infractions of the Fraternal Code of Conduct, IFC Constitution, and IFC By-laws.
  - a. These violations shall be heard by the specific governing board’s Judicial Board as outlined in that governing board’s constitution and bylaws.
2. **Institutional Violations:** As it applies to this Article, institutional violations shall mean all infractions of the Georgia Tech Student Code of Conduct, Student Organizations Code of Conduct, and all other Institutional rules and regulations that can be applied to student organizations.
  - a. These violations shall be heard by the Office of Student Integrity.
3. In cases where an infraction meets both definitions, policy and procedure for institutional violations shall apply.

#### **B. Non-institutional violations**

1. Fraternities are encouraged to resolve alleged infractions through informal discussion with the involved parties. Should the informal discussions be unsuccessful, the Judicial Process will then be set in motion with the filing of a report of an alleged infraction.
2. Proper Reporting Authority. The following people may file a non-Recruitment infraction:
  - a. Any member of the Tech community, general public, or the Greek community.

- b. Any member of the Interfraternity Council Executive Board can report to the IFC President.
  - c. Any Non IFC Executive Board member of a fraternity can report to their Chapter President.
3. Proper Reporting Authority. The following people may file a Recruitment infraction:
- a. Recruitment Infractions may be reported and signed by: Chapter Presidents (or next highest ranking officer) and the Interfraternity Council Vice President Recruitment.

**C. Institutional Violations Procedure.**

- 1. As stated above any violation of the student code of conduct and IFC fraternal code of conduct/bylaws will be handed over to the Office of Student Integrity and will be handled by them unless they decide not refer it back. In such a case the process highlighted below in Section III Subsection D.

**D. Judicial Board Process for Non-Institutional violations.**

In Section D, all places where “Judicial Board” is mentioned are in reference to the Interfraternity Council Judicial Board.

1. Hearing Process

- a. The participants in the Judicial Hearing shall be the representatives from each of the fraternities involved, including a Chapter advisor, or the complaining party if other than a fraternity, the Interfraternity Council President, the IFC Advisor and in cases of Recruitment Infractions, the Vice President of Recruitment. The IFC Advisor, IFC President and Vice President of Recruitment’s presence requirement may be waived by written notice either by form or email by the accused fraternity. However, if this takes place, a recorded record of the hearing must be made by the IFC Executive Vice President, and be open to the accused fraternity upon request.
- b. The fraternity has the right to bring any person or persons to the hearing for the purpose of giving counsel or advice. Such persons will not be allowed to speak to anyone but the accused at the hearing and may not speak on behalf of anyone.
- c. Only a Judicial Board, in compliance with Article IX of the IFC Constitution, may conduct a Judicial Board hearing.
- d. The Office of Greek Affairs will designate an advisor to the Interfraternity Council Judicial Board. That advisor or their designee will be present at Judicial Board hearings.
- e. The Judicial Board Chair shall present to the Judicial Board evidence in support of the charges.
- f. Statements (written or otherwise) are admissible if the actual person does not appear before the panel. However, the hearing panel will weigh the value of evidence presented solely by statement accordingly during deliberations.
- g. The Judicial Board members may ask questions of any witnesses presented by the Judicial Board Chair or the accused fraternity.
- h. The accused fraternity may ask questions of any witnesses presented by the Judicial Board Chair or themselves.

- i. The accused fraternity may present evidence in support of their defense, and/or actions taken by the fraternity in response to the incident.

## 2. Open Hearing Policy and Prohibition of Recording Equipment

- a. Except when required by law, and when requests for attendance have been properly filed, hearings of the Judicial Board shall be closed to the public.
- b. No television or video cameras, or audio recording devices will be permitted, except approved by the IFC Judicial Board itself for the purposes of possible use in appeals and reviews (records of the hearing approved but not made by the IFC Judicial Board must be copied in their entirety and given to the Executive Vice President for their records).

## 3. Sequestering of Witnesses and Participation of Advisor/Counsel

- a. Witnesses may be sequestered at the discretion of the Judicial Board Chair.
- b. Persons present to give advice and counsel may do so as long as they are not disruptive to the hearing process. These persons may be dismissed from the hearing if after one (1) warning, in the opinion of the Chair, they continue to disrupt the hearing process.

## 4. Deliberations

- a. All parties other than the Judicial Board shall be dismissed from the room. No one other than Judicial Board members may be present for deliberations. Judicial Board members and alternates not hearing the case may be present for deliberations for educational purposes, but may not participate in discussions.
- b. Only the facts of the case as presented may be considered in determining guilt or innocence of the charges.
- c. The preferred method of decision-making is for the Judicial Board to reach consensus, however, a majority vote is acceptable. The Chair shall not vote except in case of a tie.

## 5. Sanctions

- a. Disciplinary sanctions are to be constructive in purpose.
- b. There shall be twelve (12) primary sanctions, however other sanctions may be given as deemed appropriate by the Judicial Board. They shall be:
  - i. **Reprimand** is a warning that the fraternity's actions are unacceptable, and further infractions will result in more serious sanctions.
  - ii. **Educational Programming** shall require the chapter to participate in a program of an educational nature, related to the offense.

- iii. **Philanthropic Service** shall require a chapter to participate in a program of service, often associated with the actions or publics involved.
- iv. **Restitution** shall require the fraternity to make reparations for damages or expenses associated with the actions or publics involved.
- v. **Fines** shall require monetary payment by a specified date and shall not exceed ten (10) dollars per member (including New Members).
- vi. **Greek Activities Probation** shall prohibit the chapter from participating in Greek system sponsored activities such as Homecoming and Greek week. Any exceptions must be specified. Activities may not include such activities as leadership retreats, educational programming, and General Assembly meetings.
- vii. **Intramural Probation** shall prohibit the chapter from participating in any portion of the intramural program as determined by the Judicial Board.
- viii. **Social Probation** shall limit, restrict or prohibit the chapter from sponsoring or participating in any social events as determined by the Judicial Board.
- ix. **Disciplinary Probation** shall limit, restrict or prohibit the chapter from all activities and serves as notice that any further violations will result in the chapter's suspension or a recommendation of expulsions.
- xi. **Suspension** shall cause the fraternity to lose all rights and privileges associated with membership in the Interfraternity Council, for a specified period of time and/or until certain conditions, set by the Judicial Board may be met.
- xii. **Expulsion** may be recommended to the Interfraternity Council, and shall require a two-thirds (2/3) vote of the voting delegates present at the scheduled General Assembly meeting to send the recommendation to the Student Activities Committee for action. Expulsion, if enacted by the Student Activities Committee, results in the loss of the charter as a student organization, and is for an indefinite period of time.

6. Disciplinary probation, suspension, and expulsion will result in the fraternity losing good standing status.

7. Notification of Sanctions for Non-Institutional Violations

- a. The duration of penalties imposed for cases not involving institutional policies shall not exceed one calendar year from the time the decision is final.
- b. All witness testimonials, deliberations, and personal information are considered confidential, and should not be discussed or commented upon by any parties involved in the process, unless deemed appropriate by the Council President or the Judicial Board advisor.
- c. Final sanctions incurred by the organization are not considered confidential.

8. Appeals Path, Form, Deadline, and Process for Non-Institutional Violations

- a. Appeal of actions by the Interfraternity Council Judicial Board shall be addressed to the Office of Greek Affairs within five (5) business days from the date of action.
- b. The Office of Greek Affairs must forward the IFC Judicial Board Chair a copy of the appeal.
- c. The appeal must be in writing and state all objections and reasons for appeal. Legitimate grounds for appeal include:
  - i. A Due Process violations, or
  - ii. Evidence not available at the time of the hearing, or
  - iii. A sanction which is not reflective of the violation, or
  - iv. An inappropriate finding based on the evidence
- d. Action on the appeal shall be communicated to the appealing chapter in writing and within five (5) business days of the submission of the appeal.
- e. The Interfraternity Council will not recognize any appellate decision unless the IFC President and Judicial Board Chair are consulted before the decision is made.
  - i. If the fraternity of the respective Council President is involved in the incident in question then he or she will be disqualified from making an appellate decision and appellate power will be granted to the next member in the chain of command on that respective council's executive board who is not a member of any fraternity involved in the incident.

#### **Article IV: Committees**

##### **A. Establishment of Committees**

1. Standing committees may be established or dissolved by a simple majority vote of the General Assembly. In the case that a standing committee identified in Section C-1 of this article, is dissolved, and/or a new committee is established, the Administrative Vice-President shall revise that section of the Bylaws to reflect the changes.
2. Special or ad hoc committees may be established or dissolved by the Executive Committee, or by the President.
3. Special or ad hoc committees shall not continue into the next annual administration without being re-established.

##### **B. Appointment of Committee Chairmen and Committee Members, and Qualifications of Chairmen and Members**

1. All committee chairmen and all committee members are appointed by the Executive Committee. Approval of the General Assembly is not required
2. The Executive Committee may choose co-chairmen for any committee.

3. The Executive Committee can defer the appointment of committee members to the committee chair.
4. Every effort shall be made to appoint committee chairmen and members in a manner that provides for diverse representation from among the full member fraternities in good standing.
5. The Executive Committee shall have the authority to set the qualifications for chairmanship and membership of all committees. At no time however, shall chairmanship or membership be extended to anyone who is on disciplinary probation with the Institute, or who is on academic probation, or whose chapter is on suspension from the Interfraternity Council.
6. The Executive Committee retains the right to remove any committee chair or committee members at any time.

### **C. The Standing Committees**

1. The standing committees of the Interfraternity Council shall be the Educational Programming Committee, the Finance Committee, the Greek Excellence Committee, the Greek Neighborhood Association Committee, the Greek Week Committee, the Homecoming Committee, the Philanthropy/Community Service Committee, the Public Relations Committee, the Rush Committee, the Scholarship Committee, the Social Committee and the Technology Committee.
2. All committees must hold meetings on at least a bimonthly basis or at the discretion of the Executive Committee. Minutes should be taken and submitted to the Executive Committee before the General Assembly following the meeting.
3. Each committee will have an Executive Committee liaison according to Article VII, Section E-9b of the Constitution.

### **D. Duties of the Standing Committees**

1. Duties of standing committees identified in this section of the Bylaws may be amended by a simple majority vote of the General Assembly. Additional duties may be established by the committee chairman.
2. Standing committees may create subcommittees with subcommittee chairs with the approval of the Executive Committee.
3. Duties of the Educational Programming Committee shall be:
  - a. Plan/coordinate, publicize, provide, and keep attendance for optional and mandatory educational programming opportunities for use by the General Assembly and by individual chapters.
  - b. Provide comprehensive alcohol and hazing training in accordance with the New Member Scholarship policy.
  - c. Utilize alumni for programming whenever possible.
4. Duties of the Finance Committee shall be:
  - a. Survey the member fraternities each spring for financial data, and publish the results to all member fraternities, their chapter advisors and house corporations.
  - b. Plan, promote, execute, and evaluate programming that will assist the member fraternities in areas of financial

management.

- c. Coordinate fundraising and sponsorships for programs at the request of other committee chairs and approval of the Executive Committee.
- d. Work extensively with the VP of Finance to assign semester invoices to member fraternities using online accounting software.
- e. Participate in all budget revisions and attend all budget meetings with the President, Vice-President of Finance, and advisor.
- f. After one term as Rush Chair, the chairman becomes the Recruitment Vice President on the Executive Committee (unless someone runs against them).

5. Duties of the Greek Excellence Committee shall be:

- a.—Assist in the planning, promotion, and evaluation of the Greek Advance Leadership Retreat.
- b. Inform and encourage chapters of any and all Institute, Fraternity, and other leadership development opportunities and awards.
- c. Assist the Administrative Vice-President in the calculations of the James E. Dull Award.

6. Duties of the Greek Neighborhood Association Committee shall be:

- a. Evaluate the GNA Policy yearly.
- b. Changes to the GNA policy can be made with a vote of two-thirds (2/3) of the house managers
- c. Administer the GNA Policy.
- d. Produce a best practices guide for house managers.
- e. Co-chair, with the CPC delegate, the committee of house managers.
- f. Evaluate the Greek Housing Standards yearly with the assistance of Georgia Tech Facilities and the office of Greek Affairs.
- g. Ensure that each House Manager upholds the Greek Housing Standards.
- h. Lead and ensure the success of the Greek Recycling Program.
- i. Direct programs and educational programs that will benefit the operations of Greek Facilities.

7. Duties of the Greek Week Committee shall be:

- a. Coordinate, publicize, and evaluate all activities of Greek Week, and hear appeals of Greek Week rules violations.
- b. Coordinate with the Order of Omega, an annual awards ceremonies program at which the James E. Dull Best Overall Fraternity Award and other awards are given.
- c. Coordinate with the Order of Omega, a faculty recognition and appreciation event during Greek Week.
- d. Should the Order of Omega cease to exist or be unwilling or unable to coordinate this event, the duty shall fall to the Greek Week Committee to plan, promote, execute, and evaluate these events.

8. Duties of the Homecoming Committee shall be:

- a. Represent the Interfraternity Council on any other Institute homecoming related committees.
- b. Coordinate, publicize, and evaluate all activities of Homecoming, and hear appeals of Homecoming rules violations.
- c. Assist the member fraternities in planning effective alumni relations activities during Homecoming.

9. Duties of the Philanthropy/Community Service Committee shall be:

- a. Plan, coordinate, publicize, provide, and keep attendance for philanthropy/community service activities for the betterment of the Interfraternity Council member fraternities and their members.
- b. Collect and maintain records necessary for the Philanthropy category of the James E. Dull Best Overall Fraternity Award.
- c. Maintain a list of the Philanthropy/Community Service Chairmen of each chapter and inform them of all opportunities for philanthropy and service.
- d. Collaborate with other Philanthropy/Community Service organizations whenever possible.

10. Duties of the Public Relations Committee shall be:

- a. Plan, promote, execute, and evaluate programming that will assist the member fraternities in the area of Public Relations.
- b. Disseminate information to appropriate media regarding positive achievements and accomplishments of both member fraternities and individuals, through press releases, publications, or other media.

11. Duties of the Rush Committee shall be:

- a. Distribute a list of all incoming new men to each member fraternity in good standing.
- b. Produce publications to promote fraternity membership.

- c. Coordinate and supervise Interfraternity Council rush activities.
- d. Take such actions considered necessary to ensure that chapters are in compliance with the Interfraternity Council Rush Policies.
- e. Conduct an evaluation of rush and report to chapters the results of the evaluation.
- f. Conduct any other programs and/or activities that may enhance the effectiveness of member fraternities in recruiting new members.
- g. After one term as Rush Chair, the chairman becomes the Recruitment Vice President on the Executive Committee (unless someone runs against them)

12. Duties of the Scholarship Committee shall be:

- a. Administer and recommend all changes in the Scholarship Policy.
- b. Evaluate the IFC Scholarship Policy yearly.
- c. Collect chapter scholarship policies yearly and produce a best scholarship practices guide.
- d. Promote and organize the Greek Tutoring program.
- e. Promote a system of rewards and recognitions for each term, for chapters that perform above the non-fraternity man's average, for the chapter with the highest and most improved averages, the highest pledge class average, and for individuals making a 4.0 on a full load of coursework.
- f. Propose to the General Assembly any expenditure from the Scholarship Endowment Fund, and administer any systems approved by the General Assembly for financial awards from this fund.
- g. Collect and evaluate each fraternity's scholarship plan in accordance with the New Member Scholarship Policy.
- h. Promote scholarships, fellowships, assistantships, graduate school testing, and other educational related materials to the member fraternities.
- i. Plan, promote, execute, and evaluate programming that will assist the member fraternities in the area of academic performance.

13. Duties of the Social Committee shall be:

- a. Evaluate the IFC Social Policy yearly.
- a. Promote awareness of and compliance with the Social Policy by member fraternities.
- b. Maintain a social event registration system and coordinate periodic visitation of social functions to evaluate the level of

compliance occurring at member fraternity social events.

c. Lead educational programming regarding risk reduction methods for social functions, consequences of non-compliance with the Social Policy, and resources for social chairmen.

d. Assist the Educational Programming Chairman for Social Policy education during the New Member Education seminars.

d. Promote social interaction between chapters and other campus organizations.

14. Duties of the Technology Committee shall be:

a. Update and maintain the Interfraternity Council's website.

b. Maintain computers and other technology in the Interfraternity Council's office space.

c. Coordinate a system to update contact information and emailing lists for officers, committee chairs, and fraternity delegates with the Secretary.

## **Article V: Financial Management Practices and Policies**

### **A. Authorization of Contracts**

1. The President and VP of Finance are the only persons with the power to authorize a contract, or to commit The Interfraternity Council to a contractual agreement.

2. The duration of contractual agreements may not exceed the end of the academic year in which they are made, except with the approval of the General Assembly.

### **B. Establishment and Maintenance of Financial Accounts**

1. The President and VP of Finance are authorized to establish such accounts as may be appropriate for the management of Interfraternity Council funds.

2. All accounts shall be reconciled and balanced monthly.

### **C. Bonding of Account Signers**

1. The General Assembly may determine by vote at the installation of officers each year, if bonding of any or all account signers is economically feasible and necessary.

### **D. Financial Reporting**

1. The VP of Finance shall issue and distribute to the member fraternities, at least twice during his term, budget reports which show budgeted line items, their expended and remaining amounts, and all account balances.

2. Additional financial reporting may be requested at any time by the Executive Committee, or upon request of a member in good standing of the General Assembly. The VP of Finance shall comply with such request in a timely manner.
3. All reimbursements request forms must be filled out with the receipts attached and turned into the VP of Finance no later than thirty (30) days after the event.

#### **E. Scholarship and Endowment Fund**

1. Each new pledge to a member fraternity shall pay a one-time fee of ten dollars (\$10.00) to the Scholarship and Endowment Fund upon pledging.
2. The Scholarship and Endowment Fund moneys shall be maintained separately from The Interfraternity Council operating funds.
3. The funds of the Scholarship and Endowment Fund shall be invested in guaranteed, interest-bearing investments. No speculative, uninsured, or non-guaranteed investments are permitted.
4. The Scholarship Committee shall determine the system of awarding funds from the Scholarship and Endowment Fund for the purposes of recognition of achievement by individuals or chapters, or to support programs that are designed to enhance the academic performance of member fraternities and their individual members.
5. The existing principal of the Scholarship and Endowment Fund shall not be used. The annual income from new pledge fees and the interest income of the fund may be used for awards; however, there should be some growth of the principal from new pledge fees each year.

### **Article VI: Standing Policies**

#### **A. Establishment of Policies**

1. "Policies" shall be a set of rules, all of which apply to the same or similar subject.
2. Policies may be established, amended, and deleted upon the recommendation of Executive Committee members, committee chairmen, or action by delegates to the General Assembly. In each case the approval of the General Assembly by two thirds (2/3) vote at a regularly scheduled General Assembly meeting is required.

#### **B. Pledging Policy**

1. In order to pledge a fraternity, a rushee must be a Georgia Tech student, have a minimum cumulative GPA of 2.5, and not be on academic probation or review status.
2. New pledges must be reported to the Fraternity Advisor within five (5) business days of bid acceptance.
3. New pledges must attend Greek Peer Education.

4. All new pledges must sign a Grade Release/Hazing Policy/Conduct Code form and turn it into the Fraternity Advisor within 5 business days of bid acceptance.
5. A member that depledges from one fraternity shall not be eligible to pledge another fraternity until all financial obligations to the first fraternity have been paid.

### **C. Hazing Policy**

1. A fraternity member, who believes in true brotherhood and the ideals taught in his fraternity's ritual, could not possibly haze a pledge/associate member or brother. Every national fraternity has outlawed hazing. The State of Georgia has enacted legislation making hazing a criminal offense. The Georgia Tech administration is unconditionally opposed to any situation created to produce mental and/or physical discomfort, embarrassment, harassment or ridicule. Pledges are expected not to participate in any hazing activity, and to report immediately (anonymously if necessary) any such activities of which they become aware. Failure to report hazing is in effect giving tacit approval of it.
2. Hazing may be caused by either overt or covert coercion. When any hazing activity is suggested by a fraternity or member of a fraternity, to new or trial members, covert coercion will be established, even if the activity is said to be "voluntary".
3. Hazing is defined as any action taken or situation created, whether on or off fraternity premises, to produce mental or physical discomfort, embarrassment, harassment or ridicule. Such activities and situations include (but are not limited to):
  - a. Paddling in any form, pushing, hitting, or physical threats;
  - b. Creation of excessive fatigue, or forced or coerced participation in calisthenics;
  - c. Physical or psychological shocks;
  - d. Quests, treasure hunts, scavenger hunts, road trips or any such activities carried on outside the confines of the house and not directly related to the purposes of the fraternity;
  - e. Wearing publicly, apparel which is conspicuous and not normally in good taste, or requiring shaved hair;
  - f. Public nudity;
  - g. Engaging in public stunts or buffoonery;
  - h. Morally degrading or humiliating games and activities;
  - i. Late work sessions or activities that interfere with scholastic activities, including exhausting and time consuming projects that are disruptive to normal study patterns;
  - j. Tasks of personal servitude;
  - k. Physical disfigurements (temporary or permanent) including tattooing or branding (simulated or actual);

- l. Deprivation of normal sleep (less than six uninterrupted hours per night);
  - m. Memorization of information not directly related to fraternity lore;
  - n. Forced, required, or coerced consumption of any food, liquid, or other substance;
  - o. Any dangerous activity including, but not limited to, long swims, jumps from high places, binding, and blindfolding (except as may be required during the national ritual);
  - p. Requiring the carrying of objects such as bricks, buckets, or large wooden objects;
  - q. Required participation in public acts, skits, or songs, for the purpose of humiliation or embarrassment;
  - r. Any activity considered morally offensive by an individual pledge/associate member;
  - s. Intentionally creating clean-up work;
  - t. Confining pledges to rooms or areas that are uncomfortable due to temperature, noise, size, or air quality for the purpose of harassment;
  - u. Any activity without a constructive aspect or reasonable purpose, including but not limited to, "line-ups", "rat courts", mock trials, interrogations, yelling of obscenities, or votes of continuance not consistent with the national constitution of , or sanctioned by, the national fraternity;
  - v. Any other activity that is not consistent with fraternal law, ritual, or policy and regulations of Georgia Tech.
3. Hazing may be caused by either overt or covert coercion. When any hazing activity is suggested by a fraternity or member of a fraternity, to new or trial members, covert coercion will be established, even if the activity is said to be "voluntary".

#### **D. Initiation Policy**

- 1. Fraternities should follow their (inter)national fraternity's programs for new member education and initiation.
- 2. Each fraternity reserves the right to initiate before or after the term grade report has been finalized.
- 3. All candidates for initiation must be enrolled Georgia Tech students or be enrolled as co-op students on work semester. Students from other institutions may not become members of chapters that are chartered as Georgia Tech student organizations.

#### **E. Scholarship Policy**

- 1. The Georgia Tech fraternity system stands for excellence in scholarship. It seeks, as a part of the Institute, to promote diligent application to study by fraternity members, not only in order that the requirements of the Institute be met, but also that achievement above the average level may be attained. In congruence with this philosophy the Interfraternity Council has developed a policy for the promotion of scholastic achievement.

2. It is the immediate goal of the Interfraternity Council for each chapter to maintain a minimum grade point average that exceeds the school average.
3. A grade point average of 2.70 on a 4.0 scale must be maintained by each individual chapter in order to remain on good standing.
4. Any chapter performing below 2.70 will be placed on scholastic probation and be subject to the following corrective actions:
  - a. The chapter will lose all social privileges for the next academic session (summer session is not considered as a probation period), but will be allowed to participate in Homecoming and Greek Week events.
  - b. The chapter will be unable to submit a team for the Fraternity "A" League the following academic session (summer is not considered as a probation period). Any team the fraternity enters in a "B" or independent league will not earn IFC points.
  - c. A copy of the letter informing the fraternity of their probationary status will be sent by the IFC Scholarship Chairman to the Chapter Advisor, the Faculty Advisor, and the (inter)national office of the fraternity on probation.
5. Probation continues until grades are received for the next grading period (summer session is not considered as a probation period).
6. If a fraternity requests grade changes after being placed on academic probation, then that fraternity remains on academic probation and should act accordingly until the new grade reports are released showing that the member fraternity's grades are above the set minimum.
7. New Member Scholarship Policy
  - a. Each fall and spring new member class (those rushees who accept a bid for the fall or spring class and remain affiliated for the entire semester), must attain a group GPA of 2.70 on a 4.0 scale. If the group fails to attain a 2.60, their chapter will be placed on a social probation for the following spring semester (except for the summer semester).
  - b. The standards for the fall and spring new member class will be 2.60 on a 4.0 scale if the chapter:
    - i. Have 75% of new members in attendance at the fall and spring Peer Education program.
    - ii. Submits and receives approval for the required scholarship program under the Minimum Standards policy.
    - iii. Has an active Faculty/Staff Advisor registered with the Office of Greek Affairs whose role and duties are defined in the chapter scholarship program.
    - iv. Has 75% of new members in attendance at an additional educational programming event designated by educational programming chairman.
    - v. All submissions must be made by the first General Assembly meeting each semester.

- c. If a new member class fails to meet their required GPA, the fraternity must submit a plan to the IFC Executive Committee by the first General Assembly meeting of the following semester detailing what measures will be taken to improve their grades.

## **F. Social Policy**

### 1. Resolution

**WHEREAS**, in the fraternity world, there have been numerous lawsuits filed against chapters as a result of incidents ranging from noise disturbances, to personal injury cases, to wrongful deaths occurring at social functions, and  
**WHEREAS**, a uniform set of rules must be implemented for all fraternities in order to reduce the risks of a major incident which could threaten the existence of the Greek system at the Georgia Institute of Technology, and  
**WHEREAS**, at social functions most incidents occur as a result of a lack of supervision and uncontrolled use of alcohol,  
**THEREFORE BE IT RESOLVED**, by the Interfraternity Council that its member chapters adhere to the following policy.

### 2. Definition for Events

- a. Party – a social event funded, sponsored, or supervised by a fraternity, or which an observer would associate with a fraternity, that appears to be premeditated (e.g. band parties, DJ parties, theme parties, holiday parties, invitation parties, etc.)
- b. Mixer – a social event funded, sponsored, or supervised by a fraternity and a sorority, at which the membership of the fraternity and sorority are invited together for a social function.
- c. Social – a social event funded, sponsored, or supervised by a chapter, at which the attendees consist of fraternity members and invited guests only (e.g. alumni dinner, date night, semi-formal, formal, etc.)
- d. The IFC Social Committee shall decide which of these definitions an event falls under.

### 3. General Regulations

- a. All events (parties, mixers, and socials) must adhere to the general regulations and all FIPG regulations.
- b. All parties must be registered with the Social Committee chairman the Monday prior to the event. A standard event registration form shall be used.
  - i. All events registered late may be subject to a cancellation determined by the IFC Executive Board.
- c. An event may only be advertised on a house banner not including language of exact dates or mention of drugs/alcohol. Additionally only private FB groups for registered event may be used. No other form of advertisement is allowed.
- d. No function shall grow so large as to overflow the property boundaries of the event site.
- e. The service of alcohol must comply with the Georgia Institute of Technology Student Policy on Alcohol and Drugs, and conform to all local, state and federal laws concerning alcohol and drugs.

- f. No alcoholic beverages may be purchased with chapter funds, funds pooled by the chapter, or by any member for or on behalf of the chapter.
- g. The purchase, possession or use of a bulk quantity or common container of alcohol beverages is prohibited (e.g. kegs, “Hunch Punch,” etc.)
- h. Amplified sound, as specified by the Georgia Tech Police Department’s Sound Ordinance will be dealt with on an individual basis with the Georgia Tech Police Department. Upon their discretion, sound will either be turned down or turned off immediately.
- i. No less than ten percent (10%), not having to exceed five (5) members, of the host fraternity shall serve as sober monitors. Monitors shall:
  - i. Be present at all times and for the entire duration of the event
  - ii. Stay free from the influence of alcohol and other drugs for the duration of the event
  - iii. Have their names and phone numbers posted on a minimum of two (2) points of common entry/exit, pictures are highly encouraged
  - iv. Identify potential problems
  - v. Patrol the event for underage drinking, glass bottles, common sources of alcohol, and harmful and disruptive behavior for the entire duration of the event
  - vi. Present themselves upon request of a member of IFC Social Committee or IFC Executive Committee
- j. Any chapter that does not take immediate corrective actions recommended by the Social Committee representatives or does not shut down its function will be reported to the Executive Vice President for possible judicial action.
- k. Security Guards, Sober Monitors, and IFC Social Patrols will be responsible for maintaining the overall security and safety of the event through:
  - i. Proper distribution of wristbands
  - ii. Ensuring monitored entrances
  - iii. Maintaining a sign-in list at the main entrance
  - iv. Handling any potential problems, including but not limited to removing from the property underage individuals seen consuming alcohol, escorting noticeably intoxicated individuals off of the property, and when necessary, involving the Georgia Tech Police in the removal of these individuals.
- l. The IFC Social Patrols will fill out an infraction form and report all violations of any of the aforementioned policies to the

Executive Vice President for possible judicial action.

#### 4. Enforcement

- a. The IFC Social Committee will visit fraternities during events to protect the welfare of members and guests, and to identify potential violations.
- b. The Committee shall:
  - i. Patrol in pairs representing different chapters
  - ii. Announce themselves upon arrival by requesting to speak with the President or highest ranking officer present
  - iii. Not enter any area of the house unescorted (by a member of the fraternity) with the exception of the area required to find a member of proper authority
  - iv. Verify the age of two (2) or more wristband attendees
  - v. Patrol the event, verifying the event contract, verifying the sober monitor contract, checking a minimum of two (2) private rooms and all common areas for potential policy violations
  - vi. Notify the President or highest ranking officer of any potential policy violations
  - vii. The first patrol shall take place before the event starts and thus all infractions, although noted, shall not constitute violations as long as they are remedied by the start of the event. All early infractions not remedied will be written up as social violations and reported to the Executive Vice President.
  - viii. An event checklist will be filled out during all patrols and signed by the social patrol and highest ranking chapter officer.
- c. The Committee can return to the event as many times as is deemed necessary.
- d. The Committee will correctively instruct fraternities who have not taken proper precautions to avoid violations. The fraternity must comply with these instructions, or the event will be shut down immediately, and the function will be reported to the Executive Vice President for action by the Judicial Board.
- e. The Committee will return later to verify that the problem has not recurred.
- f. If any problem persists, the Committee will fill out an infraction form and report violations to the Executive Vice President for possible judicial action.

#### 5. Regulations for Events with Alcohol

- a. The host fraternity must hire at least three (3) licensed and insured security officers for each registered party.

- b. For events over four hundred (400) attendees, an extra security guard must be hired for each additional one (1) to one hundred fifty (150) attendees. Fraternities in violation of this policy will be required to restrict access to the event until space clears or additional guards arrive.
- c. IFC recommends getting a consultation with your security company before the event to assess the ideal number of security guards.
- d. Anyone choosing to consume alcoholic beverages at the event must show proper identification to the security guard or police officer in order to obtain a wristband. When Georgia Tech police officers are assigned, the sober monitors will be responsible for checking identification and may use the Georgia Tech police officer for advice on the validity of questionable identification.
- e. Anyone not wearing a wristband will not be allowed to consume alcohol. Wristbands from other events will not suffice as proper identification of those allowed to consume alcohol at the event.
- f. All parties must comply with either the FIPG BYOB or FIPG Third Party Vendor guidelines. No members, collectively or individually, shall purchase for, serve to, or sell alcohol beverages to anyone under the legal drinking age.
- g. Members of a fraternity may not serve as bartenders for their own fraternity.
- h. Each location where alcohol is served must have bottles of water present for attendees. There must be no less than 72 bottles (16 oz. or greater) available at each of these locations at the start of the party.
- i. All Parties must follow the General Regulations.

#### 6. Regulations for Events without alcohol

- a. Definition- Any event hosted by the fraternity where alcohol will not be present.
- b. All Events without alcohol must follow the General Regulations.
- c. Recommendations fraternities should consider when having a dry event:
  - i. The host fraternity must hire at least one (1) licensed and insured security officer for the party to ensure the safety of all participants

#### 7. Regulations for Mixers

- a. The theme and/or t-shirt design, if any, must be pre-approved by the social chairs of each of the participating organizations.
- b. All Mixers must follow the General Regulations.

#### 8. Regulations for "Socials"

- a. All Socials must follow the General Regulations
- b. Socials must have sober monitors.
- c. IFC recommends hiring guards for any social event.

#### 9. Social Violations

- a. Definitions in this section apply during any fraternity event in addition to applicable IFC and/or Institute policies.
- b. Sanctions in this section apply only to social policy violations, and other IFC and/or Institute policy violations may carry increased penalties.
- c. Definitions
  - i. A violation is defined as any act that breaks a rule of the social policy or risk management policy that is documented by the IFC Social Committee or the IFC Executive Board.
  - ii. A special case violation is defined as any violation that occurs at an event that will require the attention of the IFC advisor and/or the Institute.
- d. Any sanction can be appealed through the IFC Judicial Process.

#### **G. Risk Management Policy**

- 1. The presence of alcohol products above 15% alcohol by volume (“ABV”) is prohibited on chapter premises during any event where alcohol is being served. Effective May 13th, 2019.
- 2. This policy’s purpose is to set forth regulations that must be followed by a fraternity daily.
- 3. All fraternities must send a certain number of members to Greeks Against Violence as specified by the current IFC Executive Board
- 4. The presence of alcohol products above 15% alcohol by volume (“ABV”) is prohibited on chapter premises during any event where alcohol is being served. Effective May 13th, 2019
- 2. If an event is not premeditated but would be considered an event by an observer, or attendance reaches 2.5 times the size of the organization, it must be registered immediately and an IFC Executive Committee member notified.
  - a. The event must follow all General Regulations
  - b. The fraternity will not have to hire security guards for the event.
  - c. The fraternity shall require no less than ten percent (10%), not having to exceed five (5) members, acting as sober monitors for the event. Monitors shall:

- i. Be present at all times and for the entire duration of the event
  - ii. Stay free from the influence of alcohol and other drugs for the duration of the event
  - iii. Have their names and phone numbers posted on a minimum of two (2) points of common entry/exit, pictures are highly encouraged
  - iv. Identify potential problems
  - v. Patrol the event for underage drinking, glass bottles, common sources of alcohol, and harmful and disruptive behavior for the entire duration of the event
  - vi. Present themselves upon request of a member of IFC Social Committee or IFC Executive Committee
- d. The event will be patrolled by an IFC Executive Committee member and one of the IFC Social Chairs.
  - e. Each fraternity can have at most three (3) events that are not premeditated but would be considered an event by an observer per semester.
  - f. The fraternity must immediately shut down any unregistered event that occurs after the fraternity has reached three events that are not premeditated.
  - g. In addition to the fraternity, the IFC Social Committee shall decide if an event falls into this category.

### 3. General Regulations

- a. All fraternities must always follow all national FIPG regulations.
- b. No function shall grow as large as to overflow the property boundaries of the site.
- c. The service of alcohol must comply with the Georgia Institute of Technology Student Policy on Alcohol and Drugs, and conform to all local, state and federal laws concerning alcohol and drugs.
- d. No alcoholic beverages may be purchased with chapter funds, funds pooled by the chapter, or by any member for or on behalf of the chapter.
- e. The purchase, possession, or use of a bulk quantity or common container of alcohol beverages is prohibited (e.g. kegs, "Hunch Punch," etc.)
- f. Amplified sound will be dealt with on an individual basis with the Georgia Tech Police Department. Upon their discretion, sound will either be turned down or turned off immediately.
- g. Any chapter that does not take immediate corrective actions recommended by the Social Committee representatives or does not shut down its function will be reported to the Executive Vice President for possible judicial action.

## **H. Recruitment Policy**

### **1. Definitions**

- a. Recruitment for the purpose of this policy is defined as the active solicitation of members, or activities being conducted in relation thereto.
  - i. A recruitment event is defined as any communication between a fraternity member and a non-member for the purpose of influencing that person's choice of membership in a fraternity.
- b. An Official Rush Period is defined as the designated time of rush announced by the Vice President of Recruitment.
- c. The recruitment year starts at the beginning of the summer academic session and ends at the beginning of the next summer academic session.
- d. Member is defined as all actives, associates, and pledges on the fraternity's role according to IFC records at the time of the violation.
- e. An off-site event is defined as any event not held in the fraternity house, facility, or grounds.

### **2. General Recruitment Regulations**

- a. The Recruitment Policy is in effect for all Official Rush Periods designated by IFC, or at any recruitment event as defined by chapter or IFC policy.
- b. No restriction in regard to class standing may be placed upon persons wishing to associate or pledge fraternities at Georgia Tech.
- c. All events must comply with IFC Social Policy regarding Socials and noise regulations.
- d. Fraternities at their discretion may associate or pledge members at any time provided the new member conforms to relevant IFC and Institute policy.
- e. Fraternities may hold recruitment events at any time provided they conform to IFC policy.
- f. All events must be absent of illegal drugs and drug paraphernalia, unless they are for medical purposes (with a valid prescription).

### **3. Disaffiliation**

- a. Members of the Executive Committee, IFC Rush Committee, or other representatives of the Interfraternity Council shall not reveal their affiliation to non-affiliated persons either directly or indirectly while serving as a representative of the Greek community where they may gain an advantage in recruiting by their association with IFC.

#### **4. Official Rush Period Regulations**

- a. Official Rush Periods shall be announced by the Vice President of Recruitment.
  - i. Fall semester rush dates shall be announced no later than the last General Assembly meeting of the spring academic semester.
  - ii. Spring semester rush dates shall be announced no later than the last General Assembly meeting of the fall academic semester.
  - iii. The IFC Executive Committee or Vice President of Recruitment reserve the right to move announced dates due to unforeseen circumstances.
- b. During an Official Rush Period, fraternity members are not allowed in the house, facility, or grounds of another fraternity unless they are invited and escorted by a member of the host fraternity at all times.
- c. Any off-site events must be registered with IFC at least one week in advance.
- d. All events must conform to Article VI, Section H-8 regarding alcohol.
- e. All events must be absent of illegal drugs and drug paraphernalia, unless they are for medical purposes (with a valid prescription).

#### **5. Recruitment Outside of Official Rush Periods**

- a. All recruitment events, including off-site events, must be registered with IFC at least one week in advance.
- b. All events must conform to Article VI, Section H-8 regarding alcohol.

#### **6. FASET Regulations**

- a. A FASET session is defined as the time that FASET officially designates as the beginning of that session or the time that a student checks-in for their session, whichever is earlier, through the time that FASET officially designates as the end of that particular FASET session. (Refer to the current FASET schedule for exact times.)
- b. No fraternity functions are permitted during FASET sessions.
  - i. Fraternity members are strictly prohibited from any contact with students attending a FASET session, with the exception of FASET Leaders, the Executive Committee or their designees, and the IFC Rush Committee in the performance of their official duties.
  - ii. No fraternity member may reveal their affiliation, either directly or indirectly, regardless of their FASET Leader status, to any student attending a FASET session.
  - iii. Students attending FASET are not allowed on fraternity property during their session.

- iv. Pre- and post-FASET events must begin and end outside of officially designated FASET session times.
  - v. An alcohol related violation during FASET levied on an IFC member FASET Leader by the FASET judicial body shall result in a medium recruitment violation as stated in Section H-12 of this article.
- c. Severity of offenses is left up to the discretion of the IFC Executive Committee and will be punished accordingly.

## **7. Advertising Regulations**

- a. Fraternities are permitted to advertise recruitment events.
- b. Advertised recruitment events must conform to all recruitment event policies.
- c. All advertising must promote the fraternity system and the individual chapter in a positive manner.
- d. No alcohol or reference to alcohol is permitted on advertising of any form for recruitment events.
- e. Fraternities must submit all advertising material to the Vice President of Recruitment for approval at least one week prior to printing.

## **8. Alcohol Related Regulations**

- a. This policy applies to all recruitment events.
  - i. Alcohol cannot be present at the event.
    - A. During Official Rush Periods no alcohol shall be present in the house, facility, or grounds.
    - B. Outside of Official Rush Periods, the house does not have to be completely dry, but alcohol must be stored away from common areas and inaccessible to those present at the event.
  - ii. No alcohol shall be served or consumed by any person present, regardless of age.
  - iii. No intoxicated person is allowed on fraternity grounds or at any event.

## **9. Establishment of Emergency Rules**

- a. The Executive Committee and the Vice President of Recruitment shall have the power to enact rules and regulations it deems necessary to ensure fair recruitment for all fraternities.
  - i. This power may only be used when a vote before the General Assembly is not possible.
  - ii. Any policy enacted shall be voted on by the General Assembly at the first meeting a quorum is reached following establishment of the rules. These rules will be added to the bylaws after voted in or can be designated as only

necessary for this recruitment season by a  $\frac{2}{3}$  majority vote of the General Assembly.

- iii. Violators may use standard appeal procedures if the rule is upheld by the General Assembly. Violations will be erased if the rule is not upheld.

## **10. Exploitive Event Themes**

- a. There shall be no recruitment events whose themes are based upon the exploitation or exhibitionism of men, women or any cultural, ethnic, or religious group.
- b. There shall be no themes such as female mud-wrestling, wet T-shirt contests, or bikini contests for any recruitment event.

## **11. Enforcement**

- a. Patrols of recruitment events will be conducted by the IFC Rush Committee and Executive Committee.
- b. The IFC Rush Committee and Executive Committee will:
  - i. Patrol in pairs representing different fraternities, and may not patrol their own fraternities.
  - ii. Announce themselves upon arrival and request to speak with the president, recruitment chairman, or next-highest ranking officer present.
  - iii. Not enter any area of the facility or event unescorted by the president, recruitment chairman, or next-highest ranking officer with exception of the area required to find a member of proper authority.
    - a. Fraternities who refuse to provide an appropriate escort will be charged with a Medium recruitment violation.
  - iv. Reserve the right to conduct a search of any part of the facility or event, which does not include any room where non-initiated persons may not enter.
    - A. Rooms where non-initiated persons may not enter must be registered with IFC and verified by the fraternity inter/national headquarters.
    - B. Rooms that are not registered must be unlocked and available for inspection at all times during the Official Rush Period or a recruitment event.
    - C. A search includes inspecting the facility or event until the patrol is satisfied that no violations are occurring.
    - D. If the patrol believes a violation has occurred they reserve the right to conduct a more thorough search of the premises.
  - v. Notify the president, recruitment chairman or next-highest ranking officer of any alleged violation(s).
- c. The fraternity will be notified of any alleged violations by email from the Vice President of Recruitment (or other

executive officer if he is disqualified) within twenty-four (24) hours.

## 12. Recruitment Violations

- a. Definitions in this section apply during any recruitment event or Official Rush Period in addition to other applicable IFC and/or Institute policies.
- b. Sanctions in this section apply only to recruitment policy violations, and other IFC and/or Institute policy violations may carry increased penalties.
- c. Level One offenses accumulate only over Official Rush Periods. All other violations accumulate over the recruitment year.
- d. The recruitment year lasts from the end of the spring semester to the end of the following spring semester
- e. Definitions
  - i. Level One Offense -may include, but is not limited to, violations such as empty or factory sealed alcoholic containers, or other violations of the IFC Recruitment Policy.
  - ii. Level Two Offense – may include, but is not limited to, broken factory seal alcoholic containers, presence of drugs or drug paraphernalia (without valid prescriptions), failure to turn in relevant recruitment information to the VP of Recruitment or the Recruitment Chair, or other violations of the IFC Recruitment Policy.
  - iii. Level Three Offense – may include, but is not limited to, violations such as consumption of alcohol by any fraternity member, consumption of drugs or drug paraphernalia (without valid prescriptions) by any fraternity member, violations during FASET, or other violations of the IFC Recruitment Policy
  - iv. Level Four Offense – may include, but is not limited to, violations such as consumption or possession of an alcoholic beverage by a non-member, consumption of drugs or drug paraphernalia (without valid prescriptions) by any non-member, or other violations of the IFC Recruitment Policy, or relevant Institute Policy.
  - v. Violation is defined as per incident or occurrence, or in the case of alcohol violations, one category of violation per room inspected.
  - vi. A special case violation is defined as any violation that occurs that will require the attention of the IFC advisor and/or the Institute.
- f. Sanctions
  - i. All offenses carry the penalty of increased patrols.
  - ii. Any offenses can be appealed through the IFC Judicial Process
  - iii. Each Level of Offense is worth the following points:

A. Level One	1 Point
B. Level Two	5 Points
C. Level Three	15 Points
D. Level Four	60 Points.
  - iv. All offenses are cumulative (i.e. a Level Two and Level Three combine to equal 20 points)
  - v. The table below shows the different point totals along with the different sanctions

Total Points	Sanctions
1 to 4	Letter sent to President and Recruitment Chair
5 to 9	\$5 Fine per brother and a letter sent to President and Recruitment Chair
10 to 14	\$5 fine per brother and a letter sent to President, Recruitment Chair, and Headquarters
15 to 19	\$6 fine per brother and a letter sent to President, Recruitment Chair, and Headquarters
20 to 24	\$8 fine per brother and a letter sent to President, Recruitment Chair, and Headquarters
25 to 29	\$10 fine per brother and a letter sent to President, Recruitment Chair, and Headquarters
30 to 37	\$10 fine per brother and a letter sent to President, Recruitment Chair, and Headquarters. In addition up to half a year of social probation to be determined by the Judicial Board
38 to 44	\$10 fine per brother and a letter sent to President, Recruitment Chair, and Headquarters. In addition up to a year of social probation to be determined by the Judicial Board
45 to 51	\$10 fine per brother and a letter sent to President, Recruitment Chair, and Headquarters. In addition one year of social, Greek Week, and Homecoming probation
52 to 59	\$10 fine per brother and Letter Sent to President and Rush chair and headquarter and one year of GW, HC, Social probation, Cant apply for Dean Dull
60 to 74	\$15 fine per brother and a letter sent to President, Recruitment Chair, and Headquarters. In addition one year of social, Greek Week, and Homecoming probation. The Chapter cannot also apply for Dean Dull.
75 to 89	\$20 fine per brother and a letter sent to President, Recruitment Chair, and Headquarters. In addition one year of social, Greek Week, and Homecoming probation. The Chapter cannot also apply for Dean Dull.
90 to 104	\$25 fine per brother and a letter sent to President, Recruitment Chair, and Headquarters. In addition one year of social, Greek Week, and Homecoming probation. The Chapter cannot also apply for Dean Dull.
104 to 119	\$30 fine per brother and a letter sent to President, Recruitment Chair, and Headquarters. In addition one year of social, Greek Week, and Homecoming probation. The Chapter cannot also apply for Dean Dull.

120 to 134	\$30 fine per brother and a letter sent to President, Recruitment Chair, and Headquarters. In addition one year of social, Greek Week, and Homecoming probation. The Chapter is also suspended from IFC for one year and cannot apply for Dean Dull.
135+	\$30 fine per brother and a letter sent to President, Recruitment Chair, and Headquarters. In addition one year of social, Greek Week, and Homecoming probation. The Chapter is also suspended from IFC for one year and cannot apply for Dean Dull. IFC will also recommend Chapter is removed from campus in a letter to Headquarters.

vi. Special Case Offenses

A. Each special case offense will be heard by the IFC Advisor and/or the IFC Judicial board in addition to any hearings administered by the Institute.

**I. Intramural Policy**

1. Only initiated members, pledges, or associate members currently on the active roster of a fraternity, and not on academic or disciplinary probation may participate in intramural events that earn Dean Dull Award points. This includes Fraternity A league, B league, and one time intramural sponsored events.
2. Violations of Section I-1 will result in forfeiture of all games in which an illegal player participated, and any Dean Dull Award points earned by that team.

**J. Auxiliary Organizations Policy**

1. JOINT Resolution WITH PANHELLENIC COUNCIL:

**WHEREAS**, the Georgia Tech Panhellenic and Interfraternity Councils believe sororities, women's fraternities, and men's fraternities offer excellent opportunities for women and men to share a fraternal experience with individuals of the same sex, and

**WHEREAS**, opposite sex auxiliary groups, commonly referred to as "big brothers" and "little sisters", are inconsistent with the concept and philosophy of separate and equal women's and men's fraternal organizations, and furthermore existence of these groups threaten the protected, single-sex status of fraternal institutions, and

**WHEREAS**, the Interfraternity and Panhellenic Councils believe that these groups inhibit the accomplishment of chapter goals by:

- Diverting the resources of time, effort, and money which are needed for the chapter operations and programming;
- Distracting chapter members in the performance of essential duties;
- Undermining the process of membership recruitment;
- Inviting disharmony within the chapter;
- Placing undue liability on the Greek organizations at Georgia Tech and their members; and

**WHEREAS**, there are equally attractive alternatives to the aforementioned auxiliary groups;

**THEREFORE BE IT RESOLVED**, that the Interfraternity and Panhellenic Councils believe that "big brother" and "little sister" groups are not desirable adjuncts to the collegiate chapters of the fraternal organizations at Georgia Tech; and furthermore that opposite-sex auxiliary groups will not be allowed to exist on the Georgia Tech campus after June 30, 1991.

2. Violations of this policy will be presented to and judged, as to penalties, by the appropriate judicial bodies of the Panhellenic and Interfraternity Councils. The following list includes violations of the above stated policy.
  - a. The fraternal institutions of Georgia Tech may not rush, give bids to, or initiate into an auxiliary group, members of the opposite sex and maintain the right to participate in sex-preferential rush.
  - b. The fraternal institutions of Georgia Tech may not address members of the opposite sex as "little sisters", "big brothers", "honored guests", or any other title which denotes a group organizational title associated with their institutions.
  - c. Members of the opposite sex may not attend meetings concerning chapter business unless allowed by their respective (inter)national fraternity.
3. Any person may have a standing invitation to any fraternity or sorority house. This invitation may be extended by any member of the chapter but not as a result of a chapter vote or consensus. Invited guests may not be given a title.
4. It is not the intent of this policy to stop persons of the opposite sex from spending time at fraternity and sorority houses or functions held at these houses. It is, however, the intent of this policy to eliminate the organization and structure that bind these persons of the opposite sex into an auxiliary group, thus lessening the potential liability and negative aspects presented by these groups.

#### **K. Minimum Standards Policy**

1. Purpose – The purpose of the Interfraternity Council minimum standards policy is to clearly set what each fraternity must comply with to remain in good standing with IFC. The penalties for not maintaining these levels will be clearly laid out within each standard. These are not meant to be guidelines for a chapter to determine how well they are doing, but rather guidelines for the Interfraternity Council to determine when something has gone to a point that the issue needs to be addressed. In addition to a chapter following all other outlined policies including, but not limited to, rush, social, scholarship, judicial, and any other policies outlined in the bylaws a chapter must comply in the following areas:
  - a. General Assembly meeting attendance
    - i. Attendance shall be constituted as having at least one delegate of a fraternity at the general assembly meeting.
    - ii. Each chapter will be given one free unexcused absence per semester. Each chapter will then be required to attend the remaining meetings of the semester with the exception of the summer semester. Each meeting will be announced to the chapter's president and chosen representative at the following General Assembly meeting. If a chapter fails to meet this in the fall semester they will lose their voting privileges in the spring semester. If they fail to meet this standard in the spring semester they will lose their voting privileges for the following fall semester. The only exception to this is that the chapter will be allowed to vote on any motion to amend or change the bylaws.
    - iii. Excused absences. A chapter may obtain an excused absence if they contact the Secretary or the President with a valid excuse no less than three (3) days before the scheduled General Assembly meeting. An excuse will be determined valid at the discretion of the Secretary and approved by the President.

## b. Payment of Interfraternity Council Dues

### i. Payment of Dues

- A. All member chapters of the Interfraternity Council are responsible for payment of semester dues.
- B. The total amount of these dues will be based on the number of active brothers, as well as the number of pledges at the beginning of the semester.

### i. Consequences for Failed Payment of Dues

- A. Failure to make payment of the semester dues on the day requested will result in a chapter receiving a warning. Following the warning, the chapter will be expected to make payments within one (1) month.
- B. If a chapter fails to make payment within one (1) month of their warning, five (5) percent of the total amount due will be added to the overall chapter's dues. The chapter will be given two (2) weeks to make payment on the dues as well as the penalty.
- C. If a chapter continues to neglect payment following the five percent penalty, a second penalty of seven (7) percent will be added to the overall chapter's dues. The House will be given a total of two (2) weeks to make payment on the original dues as well as the two penalties added.
- D. If a chapter shows no intention of making payment on the outstanding dues, then the Executive Council will decide which Greek/social related events the chapter will be unable to participate in for the following semester.
- E. Possible activities the chapter will be unable to participate in, include Homecoming events and Greek Week events and registered social events. For each week the Chapter fails to make the full payment, a Greek event will be removed from their participation status. Despite the chapter's inactivity in the events, they are still responsible for complete payment of their dues.

## **M. Greek Neighborhood Association Policy**

- 5. Purpose – The purpose of the Greek Neighborhood Association (GNA) is to promote an aesthetically pleasing Greek community, facilitate facility-related programming, and encourage good relations between chapter houses within the Georgia Tech Greek sector. The GNA recognizes that the Greek sector is a prominent part of campus; therefore, the general appearance of the Greek sector is not only important but necessary.
- 6. The GNA will consist of the house manager or designated representative from each chapter that has an on-campus facility. The GNA will be chaired by two (2) delegates: one from the Collegiate Panhellenic Council and one from the Interfraternity Council. These delegates will be chosen according to their Council's method of selecting chair persons.
- 7. The Greek Neighborhood Association chairs will host meetings with house managers at least once per semester. These meetings will serve to foster appropriate communication and to create programming, which includes, but is not limited to, fire safety and risk management, house manager best practices, and open forums.

8. The Greek Neighborhood Association will enforce yard cleanliness policies seven (7) days a week, according to the following parameters:
  - a. Every yard must have a clean appearance by 7:00 AM every morning.
  - b. A clean yard is defined by an orderly appearance with the absence of excessive loose trash.
  - c. Lawn maintenance (specifically grass length) is also included in an orderly appearance. If a lawn maintenance notification is given, chapters will have three (3) days to cut grass (unless circumstances delaying this are discussed with the GNA staff advisor). Afterwards, notifications will follow the general notification guidelines model with two (2) hours equivalent to two (2) days for lawn maintenance notifications.

Infractions to these policies shall be:

- d. General Notification Model
  - i. First Notification: A written and verbal notification will be given to the house manager and the chapter president. The issue must be resolved within two (2) hours of the notification. If not resolved, 25% of the chapter will assist in cleaning up the Greek community one morning (preferably a weekday). The day will be decided upon by the chapter house manager and the GNA staff advisor. The clean-up day must be completed within two weeks after the sanction is given.
  - ii. Second Notification: If the issue is not resolved after the first notification, a second written notification will be given to the house manager and the chapter president. The issue must be resolved within two (2) hours of this notification. If not resolved, 25% of the chapter will assist in cleaning up the Greek community one morning (preferably a weekday) and a fine of five \$5.00 per member will be issued. The day will be decided by the chapter house manager and the GNA staff advisor. The clean-up day must be completed within two weeks after the sanction is given.
  - iii. Third Notification: If the issue is not resolved after the second notification, a third written notification will be given to the house manager and the chapter president. The issue must be resolved within two (2) hours of this notification. If not resolved, 25% of the chapter will assist in cleaning up the Greek community two (2) mornings (preferably weekdays) and completed within three weeks after the sanction is given.
- e. A tier system will also be used to encourage yard cleanliness on a consistent basis.
  - i. Tier One: Less than four (4) unrelated, written notifications issued to a chapter. Notifications and sanctions will follow the General Notification Model.
  - ii. Tier Two: Four (4) unrelated, written notifications issued to a chapter. The first written notification regarding a specific instance will be treated as the second notification in the General Notification Model and chapters will be automatically assessed a fine of \$5.00 per chapter member.
  - iii. Tier Three: Five (5) unrelated, written notifications issued to a chapter. The first written notification regarding a

specific instance will be treated as the third notification in the General Notification Model and chapters will automatically be assessed a fine of \$5.00 per chapter member.

- iv. Tier Four: Six (6) or more unrelated, written notifications issued to a chapter. The chapter is automatically put on social probation.
  - v. If a chapter goes two (2) months without written notifications, the chapter will drop to the next lowest tier. For example, if a chapter is currently on tier three and goes two (2) months without incident, the chapter will drop down to the beginning of tier two.
  - vi. If a chapter receives a financial sanction from these notifications and compounding issues, a chapter advisor and/or a house corporation board member will be notified in writing.
9. The Greek Neighborhood Association will enforce dumpster policies outlined by the Georgia Tech of Solid Waste Management & Recycling. The Greek Advisor will notify the house manager(s) of the issue and inform the house manager(s) of the necessary steps that must be taken to resolve the issue. Note that all house managers assigned to a dumpster are held at an equal level of responsibility to resolve the issue.

Infractions to these policies shall be:

a. General Notification Model

- i. First Notification: A written notification will be given to the house manager and the chapter president. The issue must be resolved within two (2) business days of the notification. If not resolved, a fine of \$200.00 will be issued to each chapter responsible for the dumpster area.
  - ii. Second Notification: If the issue is not resolved after the first notification, a second written notification will be given to the house manager and the chapter president. The issue must be resolved within two (2) days of this notification. If not resolved, an additional \$200.00 fine will be issued to each chapter responsible for the dumpster area.
  - iii. Third Notification: If issue is not resolved after the second notification, a third written notification will be given to the house manager and the chapter president. The issue must be resolved within two (2) days of this notification. If not resolved, an additional \$200.00 fine will be issued to each chapter responsible for the dumpster area.
- b. A tier system will also be used to encourage correct dumpster use on a consistent basis.
- i. Tier One: Less than four (4) unrelated, written notifications issued to a chapter. Notifications and sanctions will follow the General Notification Model.
  - ii. Tier Two: Four (4) unrelated, written notifications issued to a chapter. The first written notification regarding a specific instance will be treated as the second notification in the General Notification Model and chapters will be automatically assessed a fine of \$200.00.
  - iii. Tier Three: Five (5) unrelated, written notifications issued to a chapter. The first written notification regarding a

specific instance will be treated as the third notification in the General Notification Model and chapters will automatically be assessed a fine of \$400.00.

- iv. Tier Four: Six (6) or more unrelated, written notifications issued to a chapter. The chapter is automatically put on social probation.
  - v. If a chapter goes two (2) months without written notifications, the chapter will drop to the next lowest tier. For example, if a chapter is currently on tier three and goes two (2) months without incident, the chapter will drop down to the beginning of tier two.
  - vi. If a chapter receives a financial sanction from these notifications and compounding issues, a chapter advisor and/or a house corporation board member will be notified in writing.
10. The Greek Neighborhood Association will host a meeting at the beginning of each semester to educate house managers on the policy and to discuss best practices in effectively meeting policy expectations.

### **Article VII: James E. Dull Best Overall Fraternity Award**

#### **A. Naming of the Award**

1. The "Best Overall Fraternity" Award was permanently named for James E. Dull, Vice President for Student Affairs/Dean of Students Emeritus.

#### **B. Categories, Weighting, Calculations, and Submission**

1. The categories of the James E. Dull "Best Overall Fraternity" Award and weightings are as follows:
  - a. Scholarship is weighted twenty percent (20%).
  - b. Leadership is weighted twenty percent (20%).
  - c. Philanthropy/Community Service is weighted twenty percent (20%).
  - d. Intramurals is weighted fifteen percent (15%).
  - e. Greek Week is weighted seven and one half percent (7.5%).
  - f. Homecoming is weighted seven and one half percent (7.5%).
  - g. Educational Programming is weighted ten percent (10%).
2. Calculations for each category are made according to following process:
  - a. Each category's points are compiled and divided by the average chapter membership to arrive at average points per

member. Fraternities are then ranked from high to low in number of points.

- b. Average chapter size for use in computing category points shall be determined by the Vice President of Finance and will equal the number billed from each academic term. Every Fraternity will participate in the Dean Dull award; therefore, use ALL chapter memberships. In the event the Vice President of Finance does not have the chapter size, refer to the Greek Affair Coordinator for assistance.
  - c. The lowest number of points earned in the category by a fraternity is subtracted from each fraternity's points for that category. Every Fraternity will participate in the Dean Dull Award; therefore, if a fraternity earns zero points for not submitting a report, the lowest number of points will be zero. The remainder is then divided by the difference between the highest number of points earned by a fraternity in that category and the lowest number of points earned by a fraternity in that category.
  - d. The resulting number is then multiplied by the percentage weight for the category.
3. Submission deadline of leadership, philanthropy/community service, and educational programming forms will be set by the Administrative Vice President.

### **C. Specific Rules for Each Category**

1. Scholarship category is as follows:
  - a. Scholarship standings are determined each academic term by computing the total quality points earned by fraternity members during the term divided by the total hours attempted.
2. Specific rules for the Leadership category are as follows:
  - a. To be eligible to earn points in this category, a member must be on the active roll of the fraternity at least one (1) academic term of the year.
  - b. No more than five (5) members of a fraternity may earn points for membership on a single SGA committee, Student Center committee, Student Foundation committee, or non-selective student organization.
  - c. All point values listed are based on the calendar year term. Positions held for less than one year will be prorated.
  - d. If a member serves an organization in two different positions during different time periods, each position may be counted.
  - e. Points will not be awarded for general membership for non-selective student organizations.
  - f. Attendance at Leadership Conferences carries the following point values: National Leadership Conference, 1 point; Campus Leadership Conferences, ½ point.
  - g. Interfraternity Council positions carry the following point values: President, 7 points; Executive Board Member, 6 points; Committee Chairman, 4 points; Committee Member, 1 point.

- h. Student Government Association positions carry the following point values: President and Executive Vice President, 6 points; other Vice Presidents and Joint Committee Chairs, 5 points; Treasurer, Secretary, and Executive Assistant, 4 points; Representative, 3 points; Committee Chairman, Institute Wide Committee Members, and Joint Committee Members, 2 points; Committee Member, 1 point.
  - i. Judicial Board positions carry the following point values: UJC Chief Justice, 5 points; Housing Chief Justice, 4 points; Justices, 3 points.
  - j. Housing positions carry the following point values: Peer Leaders and Community Advisor, 2 points; Hall Council Officer, 1 point.
  - k. All campus leadership positions approved by the Administrative Vice President shall be counted toward the leadership portion of the Dean Dull Award. A list shall be maintained by the Greek Excellence Chairman under the supervision of the Administrative Vice President through the organizations registered through the office of student engagement (ORGSYNC). The list will be released to the General Assembly once a school year by the Greek Excellence Chairman.
  - l. Other offices that do not fall into this tier system due to their non-traditional or ad-hoc nature can be submitted to the Interfraternity Council Administrative Vice President with a description of duties for point estimations.
  - m. Individuals receiving awards from their National Organization will be awarded 2 points.
  - n. The following positions will not receive points:
    - 1. Positions that receive hourly compensation.
    - 2. Positions that receive credit hours from Georgia Tech.
    - 3. Positions required because of another position (i.e. President of Alpha Kappa Psi does not also get points for being a member of President's Council).
  - o. Total Points are divided by the average chapter membership to arrive at average points per member, to be used in the computation of the category standings.
  - p. Chapters receiving awards from their National Organization will be awarded an additional one tenth (1/10) of a point to their per member average.
  - q. Chapters receiving a Burdell's Best Award will be awarded an additional one fifth (1/5) of a point to their per member average.
3. Specific rules for the Philanthropy/Community Service category are as follows:
- a. Definitions
    - 1. Philanthropy shall be defined as charitable donations to a philanthropic organization or cause that raises money for a

charitable donation to a philanthropic organization. This includes, but is not limited to, money directly contributed or raised.

2. Community Service shall be defined as effort (man hours) to increase the well-being of humankind, as by charitable aid. This includes, but is not limited to, work for philanthropic organizations, mission trips, etc.
3. Paid service (receiving money, living, or food stipend) such as (but not limited to) AmeriCorps, etc. may be considered at the discretion of the IFC Philanthropy Committee. Any benefits from the paid service must be noted to be considered.

b. Points

1. Unless specified otherwise, a philanthropy event may count for man hours or money donated, whichever is greater.
2. Point values for philanthropy activities will be as follows; Fund Raising, 1 point per \$100.00; Blood, 1 point per 2 donors (donating one pint or attempting to donate).
3. Point values for community service activities will be 1 point per 5 man hours
4. Special recognition will be made for the chapter(s) with the highest total philanthropic contribution(s).

c. Documentation

1. Documentation for philanthropy/community service performed must be submitted by the end of each semester. Late submissions will not be awarded credit.
2. Documentation of community service performed must include a list of members present, dates, times, contact info for the service organization, contact info for the brother leading the service project, and the specific nature of the services performed. The Philanthropy Chairman will notify a fraternity if insufficient documentation has been provided.
3. Documentation of philanthropy must include either a copy of the check from the fraternity registry or a letter from the philanthropic organization proving a link between the donation and the chapter or member of the chapter.

4. Specific rules for the Intramurals category are as follows:

- a. The Intramural category shall follow the IFC Intramural Regulations as stated in the CRC Intramural Rules. These rules shall be amended by an appeal to the Director of Intramurals at the CRC.

5. Specific rules for the Greek Week category are as follows:

- a. Points for Greek Week the current year are used in the Greek Week category.
- b. The Greek Week Committee, with the approval of the IFC Executive Committee, sets all rules, regulations, and policies for Greek Week, including maintaining points, making disqualification decisions, and hearing event protests.

c. Any event that applies toward Greek Week points that requires a per member financial contribution must be approved by the IFC Board of Directors no later than fifteen (15) days before the date of the event.

6. Specific rules for the Homecoming category are as follows:

a. Points for Homecoming the Fall after Greek Week are used in the Homecoming category.

b. The Homecoming Committee, with the approval of the IFC Executive Committee, sets all rules, regulations, and policies for Homecoming, including maintaining points, making disqualification decisions, and hearing event protests.

c. Any event that applies toward Homecoming points that requires a per member financial contribution must be approved by the IFC Board of Directors no later than fifteen (15) days before the date of the event.

7. Specific rules for the Educational Programming category are as follows:

a. A fraternity's percentage of attendance will be multiplied by the maximum number of points available for the event, to determine a fraternity's points.

b. Programming functions shall consist of all organized events recognized by the Fraternity Advisor, the IFC Executive Committee, or the Educational Programming Committee, which are designed to educate or better the fraternity man.

c. Attendance at a programming function carries a maximum of ten (10) points.

d. Conducting or sponsoring a programming function carries a bonus of twenty (20) points.

e. Fraternities whose pledges/associates/new members have at least eighty (80%) attendance at Greek Peer Education earn 5 points.

### **Article VIII: Office of the Interfraternity Council**

#### **A. Maintenance of an Office**

1. The Executive Committee shall be empowered to secure necessary and sufficient office space for the operation of the Interfraternity Council.

2. Funds may be requested from the General Assembly for maintenance of this office and its furnishings, technology, equipment, and supplies.

### **Article IX: Interfraternity Conferences and Organizations**

#### **A. Maintaining Membership and Support of Interfraternal Organizations**

1. Unless a financial emergency is declared by vote of the General Assembly, the Interfraternity Council shall maintain membership in the Southeastern Interfraternity Conference, and the Center for the Study of the College Fraternity, paying all

dues and fees to remain in good standing.

2. The Fraternity Advisor shall maintain membership in the Association of Fraternity Advisors, and the Interfraternity Council shall pay all fees and dues for the Fraternity Advisor to remain in good standing.

#### **B. Participation in Conferences and Meetings**

1. Unless a financial emergency is declared by vote of the General Assembly, the Executive Committee and the Fraternity Advisor shall represent the Interfraternity Council at the Southeastern Interfraternity Conference.
2. The Fraternity Advisor shall attend the annual conference of the Association of Fraternity Advisors. If necessary, the Interfraternity Council shall defray all reasonable costs of attendance for the Fraternity Advisor. The Fraternity Advisor shall furnish to the IFC VP of Finance, an accounting of all expenditures within seven (7) business days of the conclusion of the annual conference.

### **Article X: Amending the Bylaws**

#### **A. Process to Amend the Bylaws**

1. Written notification to all members must be made by mail or email at least two (2) weeks in advance of any proposed changes in the Bylaws.
2. Bylaws amendments may be proposed by any officer or committee chairman, or any member in good standing of the General Assembly, at a regularly scheduled meeting of the General Assembly.
3. An affirmative vote of two-thirds (2/3) of the voting delegates at a regularly scheduled General Assembly meeting is required for adoption of an amendment. Abstentions count as a vote in the computation of the total votes.

#### **B. Revision and Distribution of New Bylaws**

1. At least once per year, each member fraternity shall be furnished one copy of the Constitution and Bylaws of The Interfraternity Council, which shall reflect all amendments occurring since the last publication.
2. Bylaws amendments shall be contained in the minutes of the General Assembly meeting at which they are passed. Distribution of these minutes shall serve as notice of the amendment until the next distribution of the Constitution and Bylaws.